

Faculty Equivalency Meeting

10/26/2018

Minutes

Present: Mike Henry, Shelly Kaldunski, Nicole Frantz, Sarah Whyllly

Absent: Maria Padilla, April Chapman, Tracy Ruelle, Sarah Hopkins

Alternates also not present: Jon Marhenke, Jerry Miller, and Eric Thompson

Adoption of Minutes:

Minutes of 10/12/2018 were adopted.

Discussion of Items:

- Business Meeting Dates for F18 - by consensus the committee voted to meet for our remaining business meetings this fall on: Nov. 9th, Nov. 30th, and Dec. 7th
Changes: Nov. 30th (due to Thanksgiving Holiday) and Dec. 7th (due to Mike and Robin having a meeting conflict on Dec. 14th).
- 4.3.2bP – Robin is still anxiously waiting to be put on the College Council agenda so that constituent groups can review the revised policy and get feedback. The committee discussed oral feedback from Jerry Miller to Robin regarding Procedure 4.3.2bP. Robin has asked Jerry to provide his corrections and concerns regarding 4.3.2bP in writing so that the committee can discuss them.
 - Jerry verbally expressed concern that he thought the procedure change should be delayed pending:
 - 1) changes from the Chancellor's Office (especially regarding Apprenticeship Program) and
 - 2) completion of the new application and guidelines.The committee agreed that this was the wrong order of business. We need to know what the content of the Procedure will be before we can complete the development of the application to match it (and not the reverse). Furthermore, if there are changes to the Chancellor's guidelines then the committee will need to adjust the Procedure to incorporate these changes. However, the committee felt that the newer version of 4.3.2bP is substantially improved and feel it is a mistake to wait for potential unknowns in terms of content and date of implementation.
- Sarah W. demonstrated the flexibility that was possible through links on the NeoGov interface. The committee was enthusiastic about the possibilities.
 - The committee did not think reiteration of the NeoGov format was helpful in the review of Equivalency Applications. Instead the committee believed the equivalency application should direct the applicant towards successful completion of the application by means of step-by-step instructions relevant to each applicant's unique circumstances. This can be achieved with links to different fill-ins appropriate to each applicant. In this way, each applicant has a better opportunity to demonstrate equivalency, and the committee can more efficiently evaluate each applicant's qualifications.

- The Committee discussed the Table designed by Sarah Hopkins. The committee attempted to make a version that would allow the candidate to identify their reasons for claiming equivalency. The committee concluded that the table format was challenging to develop, rigid, and that the checklist would fit nicely into Sarah W.'s links. Once a person stated that they, for example, had a "degree with a different title," then checking this box would take the applicant directly to a page of information about what they needed to provide in support of their claim.
- Sarah W. is willing to work on making links, but needs to have the flow mapped out by the committee. This should be the focus of our business meetings.